

THE BENEFICE OF PONTEFRACT
PARISH OF ST GILES with ST MARY'S
Registered Charity No. 1135106



ANNUAL REPORTS AND ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2019



The Benefice of Pontefract
Parish of St Giles with St Mary's
Vicar: The Revd Canon June Lawson

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22 March 2020

How a year flies! Last year's APCM came swift on my arrival as vicar and I was grateful to Bill Bradley, as vice chair of the PCC, for making sure that everything that needed to be done in advance had been done.

The various 'reports' in the booklet show something of the breadth of activity in the life of the church and its engagement with the local community. They show the tangible ways in which the church aims to be 'open, welcoming and inclusive'. None of this work would happen without the many volunteers who give so generously of their time, often in unseen and unheralded ways. The paragraphs on volunteers can never do justice to the ways in which individuals live out their faith in acts of service. It has been my privilege this year to see how so many do so much. Suffice it to say, there is always more to be done and as faithful servants step down for reasons of age or changed personal circumstances, we need to encourage and draw in others who will pick up the baton of Christian service within church life and outwards into the community. Bless you all for all that you do to help each church fulfil its ministry and mission. Thank you. To name you all is to risk missing someone out.

The Diocesan vision speaks of the importance of flourishing churches; we are more likely to flourish when we work together as the Body of Christ. In his letter to the Christians at Colossae, St Paul reminds the church 'whatever you do, work at it with all your heart, as working for the Lord, not for human masters'. The generous way in which people serve, both at St Giles and St Mary's, says something about how hearts have been drawn into service alongside willing hands.

This year we made the significant step of becoming the Benefice of Pontefract and celebrated with a joint service on Sunday 30th June where we welcomed Archdeacon Peter to preach. We have sought to grow in that relationship through building collegiality amongst the ordained and lay ministers, rostering staff across the churches, sharing in congregational learning together in Advent and Lent, running a benefice Confirmation course and working on some joint policies that all the churches can use as part of good practice. We will have held a joint benefice service at St Mary's on the Feast of the Annunciation in March and will share in other benefice services at Pentecost (St Giles) in May and at All Saints' on All Saints day.

The diocesan vision encourages us to 'build leadership pathways' that is to identify and encourage people to offer themselves for ministry in the parish. In the benefice we currently have Fr Rod Walker in the third year of his curacy and three people who the PCC's have given

their support to train for lay ministry, two of whom are from St Giles: Jill Clapham (trainee Reader) and Tony Williams (trainee pastoral minister). We thank them for their willingness to give themselves into the training task with all the time and commitment that takes.

As a parish we continue to value our place at the heart of the town and enjoy the ways in which we connect with our community through civic services, links with schools through governance, assemblies and church visits, and hosting a variety of concerts and recitals. The St Giles' Centre has done much to turn the church outwards; our diocesan vision speaks about the importance of 'strategic partnerships' to enable a presence in the community. The St Giles' Centre annual report shows the many ways in which the church does that. Our representation on the St Mary's Community Centre management committee is another way in which we try to impact a local community through seeking to serve the 'common good' in partnership with others.

At the heart of our Christian community is the round of worship that takes place in our churches Sunday by Sunday and during the week. The great Christian festivals provide the liturgical shape that draws us afresh each year into the story of our salvation. Our churches exist primarily to offer worship and praise to our Lord and Saviour. Our USP in Pontefract (to use a business term - unique selling point) is that task. You may not know but the word 'liturgy' means 'the work of the people'. Through our worship and prayer, we are drawn afresh into God's story in order that we might serve him in the world, or whatever part of the world is ours. All that we do in the name of our churches, derives its energy and vision from our worship and prayer. The sacred space of our building needs to be guarded amidst all our activities lest we lose that which no other community organisation offers - the drawing aside in quietness to light a candle, leave a prayer or just sit quietly to contemplate life with its joys and sorrows.

As well as our regular services, we connect with our parish community through being alongside people at the milestones of their lives. Through our services of baptism, we thank God for each new life with all its potential and promise. We remind families that baptism incorporates us into the Christian family. Marriages are few at St Giles, but it is a privilege to see vows exchanged and couples mark their commitment with God's blessing. At times of sadness when loved one's die, the church's funeral rites allow people to mark someone's life with thanksgiving and then commend the person to God's care and keeping.

It was with immense sadness that we said farewell to our much-loved Fr Roland. A packed church on the Monday before Christmas Eve bore testament to the esteem in which he was held. Fr Roland faithfully served the church as a parish priest for countless years. His warm smile and generous pastoral heart will not be forgotten by those who knew him best. We have shared in further sadness together throughout this year as we have said 'farewell' to loved and valued members of our congregation, both present and past attenders. Their deaths have had an impact upon us. We will miss them but continue our prayers and support for those amongst us who are grieving the death of a loved one.

In the words of the former U.N. Secretary General Dag Hammarskjöld: 'For all that has been, Thanks. To all that shall be, Yes.'

Thank you to all who have submitted reports, and a special thank you to Vivienne Smales, our parish administrator, for pulling it all together for the first time.

John and I (and Alfie, the dog!) feel very at home in Pontefract. Thank you for your warmth and care of us as we have found our place amongst you all.

Canon June Lawson, Lent 2020

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ST GILES' CHURCH

St Giles' Church is situated at the heart of Pontefract town centre. There has been a church on this site since at least the 12th Century. A significant re-ordering took place in 2012-2013.

The services at St Giles range from simple forms of worship to sung services. Our services on Wednesday mornings, Friday lunchtimes and the 8.00am Service (the first Sunday in the month) follow a simpler form of Eucharistic worship.

The 10:15am Service of the Eucharist on Sunday mornings is a sung service with parts of the Eucharist sung by our wonderful choir. On Feast Days incense is used at this service. Our children's group meets during the service.

Choral Evensong takes place on the first Sunday of the month except in August.

On Fridays during term time, organ recitals take place in church at 1.00pm. Our organ is one of the finest in the north of England.

St Giles' plays an active role in supporting local charities and organisations: a number of musical concerts take place in the church throughout the year.

We actively support Pontefract Food Bank and during the longer school holiday St Giles Food Share (helping provide food for families) is run by a group of volunteers. Every Wednesday between 1-3pm 'Lunch with Us' takes place in the café, which provides wholesome food for homeless and people with little resources.

There is also a church café serving coffee/teas and cakes, which is open on Wednesdays and Saturdays to coincide with the town's market days.

We have a very active Mothers' Union and a toddler group (Tiddlywinks) meets every Thursday morning.

The St Giles' Centre has a number of meeting rooms which are used by local groups as a venue for their activities. A separate website gives details of the community groups who use its facilities.

Our bell ringers meet weekly.

AIMS AND PURPOSES

St Giles with St Mary's Parochial Church Council (PCC) in the Benefice of Pontefract, has the responsibility of cooperating with the incumbent, the Reverend Canon June Lawson, in promoting in the ecclesiastical parish of St Giles, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of St Giles' church, whereas St Mary's congregation meets in a building licensed for worship run by St Mary's Community Project.

OBJECTIVES AND ACTIVITIES

The PCC is committed to enabling as many people as possible to worship at our churches and become part of our worshipping community at St Giles and also at St Mary's.

Broadly our vision is to be an open, welcoming and inclusive church.

As individual churches within the Diocese of Leeds, we are asked to work within the overall Diocesan vision of 'Confident Christians, Growing Churches, Transforming Communities'. The Five Strategic Goals of our diocesan vision (2019-2024) are intended to help us shape our ministry and mission in the local context as appropriate. They are as follows:

1. Thriving as a distinctive diocese whose culture is shaped by a shared vision and values
2. Re-imagining Ministry
3. Nurturing lay discipleship
4. Building leadership pathways
5. Growing young people as Christians

At a PCC away morning in September 2019 and subsequent PCC (January 2020), we decided that Goals 3 and 5 provide us with an immediate focus. The staff team began to look at Goal 3 across the benefice: An Advent course was run, people were encouraged at Christmas to engage with 'Follow the Star' promoted by the national church, and a Confirmation course has been set up for Lent, along with Lent study groups. To address Goal 5, the various people engaged in work with children will meet in February 2020 with the Diocesan children's advisor, in order to audit the variety of children's work already in existence and look at ways of moving forward.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion by:

- offering the opportunity for individuals and families to come together for public worship, prayer and teaching as part of our Sunday, midweek services, evening worship and learning events;
- offering 'Open Church' throughout the week which offers reflective and prayerful space for those who need a quiet environment to cope with life's challenges;
- providing pastoral care through the occasional offices such as baptisms, funerals, occasional weddings as well as visiting the sick and taking the sacrament to them;
- supporting our church school through governance, regular taking of collective worship, enabling school visits to the church and supporting pastoral needs through the provision of food parcels to designated families in school holidays;
- offering the opportunity to explore matters of faith to children who join in with our Junior church provision;
- offering through twice weekly coffee mornings, a weekly toddler group, monthly Mother's Union, Whist Group, and our weekly Lunch with Us, the space for people to come together for fellowship and friendship;
- providing through 'Lunch with Us,' and the provision of perishable goods made available from local supermarkets, the opportunity to eat without cost or make a small donation;
- providing the community, through rooms available as part of the St Giles' Centre, with access to citizen's advice, bereavement counselling, an art club, chair exercise group, slimming world, education courses and access to work sessions;

- supporting mission partnerships with other churches (such as the Methodist Church based Foodbank) as well as working with other civic and community organisations;
- providing organ concerts and also being a venue for a variety of musical concerts that draw in the local community;
- providing representatives on the St Mary's Community Project Management Committee which is a not for profit organisation offering a range of activities including adult education courses, community activities and has a wide range of other functions and services.

To facilitate the above work, it is important that we maintain the fabric of the Church of St. Giles church. Our achievements for 2019 are detailed through the collection of reports presented as part of this booklet.

ADMINISTRATIVE INFORMATION

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2017) and a registered charity number 1135106. In June 2019, we became part of the newly created Benefice of Pontefract which includes the parish of All Saints, Pontefract along with our own.

Our correspondence address is: Parish Office, St Giles Church, Market Place,
Pontefract, WF8 1AT
Tel: 01977 790448
Email: stgileschurchpontefract@gmail.com

Bank: Yorkshire Bank, Ropergate, Pontefract. WF8 1LQ

Insurance Provider: Ecclesiastical Insurance Group, Beaufort House, Brunswick Rd, Gloucester.
GL1 1JZ

Architect: Mr John Cunnington, Walker Cunningham Architects, Knoll Farmhouse, The Knoll,
Tansley, Matlock, Derbyshire, DE4 5FP

Independent Examiner: Mr John Ransome, John Ransome Accountancy Services Ltd, 21 Front St,
Pontefract WF8 1DA

STRUCTURE, GOVERNANCE AND MANAGEMENT

In June 2019, the union of the Benefice of All Saints' Pontefract and the Benefice of St Giles, Pontefract, became a legal entity. The constituent parishes remain distinct. Canon June Lawson was appointed as the first incumbent of the new Benefice. The new Benefice is now known as the 'Benefice of Pontefract'. (See Appendix for scheme details).

The method of appointment of PCC members is set out in the Church Representation Rules 2017. At St Giles with St Mary's, the *ex-officio* membership of the PCC consists of the Incumbent (Vicar), other clergy licensed to the benefice, four churchwardens (elected at the Annual Meeting of parishioners), and also the 12 members of the laity elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. The Standing Committee is required under Church Representation Rules. It meets approximately 10 times a year to transact delegated business, including meeting prior to PCC's to set the agenda for the meeting.

The full PCC met 6 times during the year with an average level of attendance of 80%. The PCC has committees with Terms of Reference which deal with a particular aspect of parish life. These committees include the Standing Committee, the St Giles' Centre Management committee, the Fabric, Health and Safety committee, St Mary's Community committee, and the Missions Committee. All are responsible to the PCC and report back to it regularly with minutes of their decisions being received by the full PCC and discussed as necessary.

The following people served as PCC members for all or part of the year 1st January 2019 - 31st December 2019:

Vicar and Chair *The Revd Canon June Lawson

Vice Chair Tom Watson (resigned November 2019)

Churchwardens *Jill Clapham
*Peter Lavine
*Pam Mercer
*Barbara Sessford

Deanery Synod Representatives Lynne Davis
Maureen Gummerson
Paul Harris
Tony Williams

PCC Members Sonia Atkin Ulric Murray
Linda Atkins Sheila Roydhouse
David Belford Joan Taylor
David Brooks Gavin Thorpe
Ann Harris Frank Ward (St Mary's
Pro-warden)

Treasurer *David Leigh

Clergy Fr Rod Walker
Fr Mark Watkins

*indicates member of Standing Committee

The following appointments were made by the Annual Parochial Church Meeting, or the Parochial Church Council during the course of the year 1st January 2019 to 31st December 2019:

Sides-people	Linda Atkins John Barber Sandra Barker Bill Bradley Betty Carter Vicki Chappell	Barbara Chessman Janet Colvill Margaret Coverdale Ann Grice Margaret Hopwood Ian Knox	Barbara Lavine Maureen Milnes Peter Spurr Gavin Thorpe Geoff Walsh Ian Wood
Secretary	Angela Sibbit (to end of November)		
Treasurer	*David Leigh		
Health and Safety Officer	Peter Lavine		
Safeguarding Officer	Pam Mercer		
Electoral Roll officer	Bevil Edwards		
Organist and Director of Music	James MacDonald		
Disability Officer	Barbara Sessford		
St Mary's Community Meeting Chair	David Brooks		
Parish Administrator	Vivienne Smales		

VOLUNTEERS

In addition to thanking the assistant clergy: Fr Roland (who sadly passed away in December this year) Fr Michael and Fr Rod and our Reader, David, we would like to thank all the volunteers who work in so many varied ways and with such generosity to make our church a busy and vibrant community.

Volunteers offer ministry in our regular services, at both churches, as committed members of our wonderful choir, which is ably led by our Musical Director and Organist, James Macdonald. In addition, a small team faithfully play the piano for St Mary's services. Our bell-ringers summon us to worship week by week, we are fortunate to have a dedicated team in the St Giles tower led by Adrian Garner. Our weekly and mid-week services could not happen without the team who serve as lectors, intercessors and servers; as Eucharistic ministers, sides-people, operators of the sound system, printers of service booklets and arrangers of such beautiful flowers throughout the year. Another lovely team is at work in our Junior church, in Tiddlywinks and as baptism visitors/welcomers ably co-ordinated by Mary Murray.

Administration happens in the parish through our newly appointed and much appreciated part-time administrator, Vivienne Smales, and through two dedicated volunteers (Jonathan Harris and Stuart Lonsdale) who give very generously of their time week by week. We could not do without them. The latter come into church at very strange hours to attend to printing. Bruce

Dalgleish, our magazine editor, is another worker of monthly magazine miracles and spotter of rogue apostrophes!

The church members and wider community are served by numerous volunteers working as part of 'Lunch with Us' (a much appreciated meal provision in the community), by those catering and serving refreshments as part of the regular coffee mornings, and as individuals staffing the Open Church rota, enabling the church to be open for the public is an important gift of quiet space for our town. Can you help? More volunteers are needed.

Volunteers also help the caretaker, Ian Wood, and cleaner, Carol Greenwood, to keep the church clean or ensure that St Mary's has clean brass, and all is well for worship. A small team of volunteers also look after the fabric and attend to health and safety in the building. Many members of St Giles serve on committees, not least the PCC and the St Giles' Centre committee, but also as members of Deanery and Diocesan Synods, as part of school governance and as trustees of the St Mary's Community Project.

Our Mission's Committee organise events to raise funds for numerous charities, and members of the church generously give of their time to collect and raise money for local and national charities. Individuals organise whist drives, concerts and recitals, run raffles, grow and sell plants or bric a brac; organise afternoon teas or seasonal fairs to help church and charity funds and along the way provide fellowship for those who take part. Members of our Mother's Union support church life in so many ways, we are blessed to have such a vibrant group.

In particular, we want to massively thank our four churchwardens: Jill Clapham, Peter Lavine, Pam Mercer, and Barbara Sessford, who work with such faithfulness and dedication on our behalf; also our pro-warden at St Mary's, Frank Ward, and David Leigh, who as church treasurer, oversees and administers the church's accounts and its finances. A role that takes a lot of time counting and banking money, paying invoices, populating spreadsheets and then helping others to make sense of the figures.

I hope no team has been missed, if you have- a thousand apologies. It makes your gift of time no less valuable to our ministry and mission, just put it down to a brain fogged vicar.

STATUTORY REPORTS

ELECTORAL ROLL REPORT

At the 2019 annual general meeting it was agreed that the name of Marjorie Gledhill should be added to the roll as her application form had been received in time but not passed to me. The number on the roll as at the annual general meeting was therefore revised to 145 from 144 as had been stated in my report.

During the period of revision of the electoral roll prior to this year's annual general meeting three applications for inclusion on the roll were received and the names and addresses of those applicants have been entered accordingly.

The details of five members who have died have been removed from the roll.

The number of members recorded on the roll at today's date is 143.

Bevil Edwards
Electoral Roll Officer

REPORT ON THE PROCEEDINGS OF THE PAROCHIAL CHURCH COUNCIL

The PCC welcomed some new members in 2019 and there followed another busy year for the PCC as a whole and for the various groups which report to the PCC.

Some of the significant areas that the PCC has considered are:

- The new Benefice of Pontefract
- An 'Away' morning for PCC members to discuss diocesan strategy
- The appointment of a Parish Administrator
- The church's budget, parish giving and fundraising
- Works to be undertaken on the fabric of the church
- Revising of Term of Reference for committees and church policies

FINANCIAL STATEMENTS OF THE PAROCHIAL CHURCH COUNCIL

Please refer to the Financial statements at the end of this booklet.

REPORT ON THE FABRIC, HEALTH & SAFETY COMMITTEE 2019/20

Condition of the fabric of the church

Generally, the condition of the church is very good with a few exceptions requiring our attention.

We said in last year's report that our main area of concern was the tower and the intention was to give the bells a long-awaited overhaul. We also mentioned that some structural steel work

was required to support a large wooden beam that was showing signs of decay in the clock room. Further inspection by our Structural Engineer (Mason Clark of York) identified that other beams supporting the three floors and roof level in the upper tower were in a similar state of decay. Consequently, the planned work on the bells and the tower doors was suspended pending the steel repairs to the wooden beams. The repairs were completed in October along with some repairs to address some leaks from the tower roof.

The work to overhaul the bells will commence in July and will take approximately one month, during which the bells will be silent. The relevant permissions have been granted and the contractor will be TLD Services of Newark costing approximately £13k. Grants are being applied for but it is envisaged that there will be some cost to the church. It is worth noting that the last major work on the bells was done in 1920. We have a very enthusiastic team of ringers led by a committed Tower Captain and are very grateful for all their efforts.

South Nave roof

This was identified in our last Quinquennial inspection as “in need of re slating within the quinquennium and the sooner the better”.

The relevant permissions have been granted and work is due to start this summer. The preferred bidder is Furniss and Sons. Grant applications have been made but again there will be some cost commitment required from church funds.

It is hoped that following on from these repairs to make the south nave roof secure we will be able to progress the possibility of installing solar panels on the south aisle roof. It is hoped that this will make the church more sustainable and allow us to further reduce our reliance on conventional forms of energy.

The repairs mentioned above will complete all outstanding work identified in the last Quinquennial Inspection.

The church safety policies have been reviewed this year and all statutory tests and inspections carried, out along with other minor repairs and replacements to electrical fittings, converting wherever possible to energy saving alternatives.

The Fabric, Health and Safety Committee have met three times this year and have worked unstintingly to fill the many requirements that we the church have. My personal thanks go to the committee members; Dave Malkin, David Roydhouse, Roger Sessford, Bill Bradley, Ian Wood, Tony Williams, Bevil Edwards and Adrian Garner (RIP Hugh Cutting) and all others who help to keep St Giles safe and well maintained.

If you would like to be part of the team that looks after the fabric, please see one of the above.

Peter Lavine
Churchwarden

The projected budget for maintenance along with the capital projection for the two major projects can be found at the end of this report.

2020 Projected Budget for Fabric Repairs and Replacements

MANDATORY		
April	PAT Testing - Hawksworth	65.00
April	Extinguisher testing	160.00
February	Thyssenkrupp Lift maintenance £270 church portion	67.00
April	Lightning conductor test	168.00
October	Gas boiler(s) annual service	350.00
November	Alarm system intruder/fire £450 plus vat	600.00
		£1410.00
IMPORTANT		
April/November	Gutter cleaning North, South, East and Tower	250.00
April/November	Treatment for algae on all steps/ramps. Materials only	40.00
2020	Contingency planning for unexpected event	500.00
	Alterations to electric supply in Parish Office and room above	200.00
		£990.00
DESIRABLE		
	Internal decoration materials only	100.00
	Allowance for electric replacements (Bulbs/ LED fittings)	200.00
	Woodworm Inspection (£200 plus vat)	240.00
		£540.00
		TOTAL <u>£2940.00</u>
CAPITAL SPENDING		
	Major works to overhaul the bells approx.	£13,000.0
	South Aisle roof to re slate - Paul Furniss Ltd.	£34,150.00
		£47,150.00

REPORT ON THE PROCEEDINGS OF THE DEANERY SYNOD

Four members of the PCC sit on the Deanery Synod which meets three times a year. This provides the PCC with an important link between the parish and the wider structures of the church.

This year the synod has discussed the Diocese of Leeds strategy, ways of engaging children and young people in church life and had a visit from a Church Army speaker who spoke about mission in an urban context, especially on estates.

NON-STATUTORY REPORTS

BAPTISM VISITORS

2019 has been a year of transition during which we have reviewed our ministry and planned and prepared for change. Changes in procedure have gradually been introduced over a period of some months although the team has continued to work as Baptism Visitors until December, making visits to the families' homes and being present at the service itself, ensuring that everyone feels welcome and enjoys a meaningful contact with our church family. Leaflets giving details of Tiddlywinks and Junior church have been included in the information pack given to each family. In total, 35 baptisms have taken place of which 3 have been adults. 23 children were under the age of 1 year, 7 children were between 1 and 4 years and 2 were between 5 and 12 years.

The changes to our ministry were finally introduced in January this year. We are now known as Baptism Welcomers. Whilst the title embodies our main purpose, we aim to ensure that baptism is not just a naming ceremony in a somewhat alien building but is rooted in the Christian faith. We, therefore, encourage people to feel familiar and comfortable in the church building itself and with its church family. We are equally concerned to deepen the understanding of the commitments made through baptism itself. We hope that the changes will achieve these goals.

Instead of visiting the families at home, they and the godparents are invited to a Meeting of Preparation in church when they meet their Welcomer. These meetings are held every 6 weeks. There is an informal time (including a cuppa!) when they are helped to think about what has brought them to baptism, followed by a presentation by one of the clergy. Special thanks are due to Canon June who has devised the content of the preparation meeting and has introduced a form of the baptism service whose language is more easily accessible for people. It is early days and we are still finding our feet, but, so far, the signs are that this is a helpful approach. In the coming months we, together with those who work with children in Tiddlywinks and Junior Church, will plan ways to follow up these initial contacts.

Currently we have seven regular Baptism Welcomers. Many thanks go to Kath Heseltine who has now retired from this ministry after many years of service. And, as always, I would like to thank all members of our team for their continuing commitment and for their willingness - and indeed enthusiasm - to embark on this period of change. My warmest thanks to all.

Mary Murray
Baptism Coordinator

BELL RINGING

St Giles bell ringers meet every Monday at 7:30pm in the ringing chamber. Over the last 12 months it has been my privilege to welcome nine new people into the tower and teach them how to ring. Two of these nine are now ringing regularly on a Sunday morning and it will not be long before they are joined by some of the others. We are always open to new members coming to try their hand so if you fancy a go come along on a Monday and make yourself known. The aim for the team in the next 12 months is to improve the bell control of the newer members and to start learning some "music" [or as we call them methods] for the more experienced members of the group. Next year we will be celebrating the 100th anniversary of the bells being installed in

their current form and we hope to mark this with a peal lasting around 3 hours on the anniversary of the bells being first rung.

It has been a busy time in the tower with death watch beetles and work being done to remedy the damage they have done. Later this year we are hoping to have more work undertaken to maintain the bells and this will mean the tower will be silent for a month. This work should mean the bells will be in fine shape for the next 25 years and, indeed, no work has been done on the bells for the last 25 years that I have been ringing there.

Adrian Garner
Tower Captain

JUNIOR CHURCH

Numbers

The numbers fluctuate week on week but on average there are four nursery age children, one in Key Stage 1 and four in Key stage 2. We do have visitors who are not part of the regular team but who are always made very welcome. We now have a register as a part of the Safeguarding requirements.

Godly Play

This year we have been really inspired by a programme called Godly Play and the children are really enjoying this way of teaching and learning. My son was fascinated by the absolute focus the children showed in the storytelling of the Temptations. You can feel the intensity as they become absorbed in the story. We have made the figures of the real Biblical people from HobbyCraft wooden figures. As we move on to the parables the figures will be cardboard laminated ones.

Lesson planning

We began in the Autumn term by looking at the church year and its liturgical colours and linking this to the vestments Canon June wears. We then moved on to the life of St Paul and how he started so many new churches.

During Advent we followed the nativity story leading into Epiphany and stayed with the Liturgical order to Jesus' baptism. It seemed a natural progression to then talk about our temptations and how Jesus was tempted as he struggled to make sense of the next stage in his life as he began his ministry. We will keep referring back to this time as we begin to explore some of Jesus' teachings.

Liturgy

We do try to follow the main events in the church year. The children will learn about Harvest, Remembrance Sunday, Mothering Sunday and all the main Christian Festivals alongside the rest of the congregation. The children do enjoy their intercession prayers.

Invitation

You are all very welcome to come upstairs any Sunday to join in the fun.

Lynne Davis

LUNCH WITH US REPORT

Lunch with Us runs every Wednesday and continues to support vulnerable people in our community.

Thank you to all the volunteers who come from St Giles with St Mary's, St Stephen East Hardwick, St Joseph's RC Church and others from our community.

A simple menu is served to order to between 60 and 90 customers each week and donations are welcome to support the service financially.

We receive donations of food and other items from Greggs and Lidl for which we are very grateful.

Running alongside this service are representatives from the Council Benefits Team who give advice in several areas every other week.

There is also an opportunity for people in need to access St Giles Hardship Fund to purchase shoes or other small items with the support of a volunteer.

Barbara Sessford
Lunch with Us Coordinator

THE MISSIONS COMMITTEE REPORT

The Missions Committee supported the following causes from funds raised in 2019:

CMS

Helping to support Andrew and Andrea Young, who work on behalf of the CMS, providing pastoral care to United Mission to Nepal. Andrew and Andrea hope to visit St Giles' during 2020 to update the congregation on their role in Nepal.

The Leprosy Mission

TLM offers rehabilitation, education, vocational training, small business loans, housing and fresh water supplies and sanitation to tens of thousands of leprosy sufferers each year. Our contribution will go towards this valuable work.

Mara

Specifically:

Majengo Mapya, our link parish near Musoma on Lake Victoria;
The Bunda Residential Secondary School for Girls;
Musoma Safe House.

Church Army

The Missions Committee donate towards their work in very deprived areas of the UK.

The Mission to Seafarers

They work worldwide to support seafarers, giving specialist help in a crisis. Our contribution helps towards this.

Additionally, in the autumn, we responded to the urgent appeal from Mara after devastating floods. There was a wonderful response from the congregation and their giving, together with an amount donated from the Missions account, resulted in £528.70 being sent.

In November 2019, during a meeting with Canon June, Missions discussed where to send funds in future. It was decided that:

- the Missions team will no longer raise money for community charities that have well established fundraising teams of their own and that the Church should focus more on Christian charities that only have churches to raise funds on their behalf.
- when we have an organised speaker there will no longer be a retiring collection plate and a donation could be given from the money raised throughout the year by the Missions Committee.
- we will no longer be issuing money boxes during Lent for our chosen charity. Instead, on each Sunday in Lent, there will be a collection plate after the service.

The Missions Committee acknowledge that these decisions will need a trial period to judge how effective they will be.

Edie Barber
Treasurer and Secretary

MOTHERS' UNION

2019 was another busy year. We had some very interesting speakers, an outing to Salford Quays, afternoon tea etc.

Our fundraising for MU projects went well. We raised £850.01 which includes donations. The proceeds went to 'Make A Mother's Day', 'Away from It All Holidays', Worldwide Fund and Special Relief Fund.

We also supported Women's Refuge and Teenage Parent Unit, and made up hospital emergency admission packs

Thank you to everyone who supported us.

MUSIC REPORT

The choir continues to make an excellent contribution to the Liturgy at St Giles', maintaining high quality singing both to support the congregation and to sing praises to God. The amount of time and commitment shown by the choristers is exceptional and much of the work goes on behind the scenes.

During the past twelve months the choir has further extended its repertoire of mass settings, anthems, carols and hymns. This remains an important task, particularly in leading new congregational settings. Also, the variety and format of services continues to evolve. Several new hymn tunes have been included (frequently referred to as the 'wrong ones' due to them not being sung in Pontefract before!)

In October we bade farewell to Donald Chessman after decades of sterling service to the choir. Amelia MacDonald was admitted as a full chorister before Christmas, having served nearly a year as a probationer. Whilst the skill and dedication of all our choristers is clear for all to see

(and hear), there remains work for us all, as a parish, to encourage more young voices to experience the joys of music-making at Saint Giles' in order to maintain standards and increase capacity.

The organ has now, finally, been fully refurbished and is perhaps one of the country's finest instruments. Our visiting recitalists are always delighted to play and the generosity of Michael Phipps, along with the craftsmanship of our organ builders, is worthy of note.

The weekly Friday recital series continues, although numbers are in decline despite the brilliance of the organ (and our recitalists). We have also welcomed musicians from Pontefract New College, pianists and singers to broaden the experience of the audience. Donald MacKenzie returned again to provide a stunning evening of silent film accompaniment; we look forward to his return on May 23rd.

St Giles is fortunate to have a longstanding musical tradition, which continues to be greatly valued. My work with the choir is hugely enjoyable and greatly supported by Tom Moore, Paul Bowen, James Bowstead and Chris Newton, all of whom I wish to thank for their support in accompanying and deputizing.

As always, I extend my gratitude to the choir with whom I enjoy many hours each week; their musicianship, fellowship, humour and diligence is massively appreciated.

James MacDonald
Organist and Director of Music

OPEN CHURCH

Open Church continues to provide an opportunity for Mission in Pontefract. A team of around 16 people give their time to enable this to happen.

The church is normally open from 10am until 3pm and this enables people to be able to use the church for prayer, quiet or to light a candle. Any new volunteers are welcome and there are a few spaces to fill so if you feel that you are able to help please see a churchwarden.

PASTORAL CARE

Where members of our churches are unable to attend worship, through sickness or age, we do our best to offer home communions on a monthly basis. David Brooks (Reader) heads this up and is always keen to hear from those who need our support in this way. When possible we visit members in hospital and also link patients with the hospital/hospice chaplaincy departments. Our clergy conduct over 55 funerals a year in church and at the crematorium, it is our hope to have the administration processes in place to invite families to attend our annual All Souls service. A memorial service was arranged with Co-op Funeralcare, but didn't take place due to the pressures of work on co-op staff. A future vision would be to have a small team of visitors able to offer pastoral care to those in need of support.

SAFEGUARDING

- Pam Mercer has been appointed Safeguarding Officer for St Giles and St Mary's.
- We have adopted and continue to implement the Diocesan Safeguarding Policies and Practice.
- DBS checks have been taken by all those for whom it is required.
- Vivienne Smales, Church Administrator, has attended training sessions and has been appointed Church DBS Verifier. Our thanks go to Angela Sibbit who has filled this position.
- The church council continue to commit to carrying out the Church of England policy for Safeguarding and wish to stress that everyone is responsible for safeguarding children and vulnerable adults.
- A recent appointment used Safer Recruiting processes.
- PCC members encouraged to complete the online (e-learning module, CO)

ST GILES' MANAGEMENT COMMITTEE

The St Giles Centre Management Committee, established by the Parochial Church Council in November 2012 to oversee the development and day to day management of the new community facility, has held regular meetings throughout 2019 with minutes being presented to PCC. The meetings have been held less frequently than in previous years and now correspond with the PCC schedule of meetings. The Centres reserves have been substantially reduced following a £10,000 transfer to the PCC budget to ensure that the Parish Share was fully paid in 2019.

The Centre's vision continues to be to extend the church's mission within the community to bring benefits to local people and new initiatives to the life of the church and community whilst encouraging equality, diversity and cohesion within a safe and welcoming environment.

During the year the committees Terms of Reference were reviewed. The wording “*the establishment of a “not for profit” Company Limited by Guarantee to safeguard the members of the Parochial Church Council from individual liability*” was removed and “*managed in accordance with these terms of reference and the 3-Year Strategy Map as agreed by the PCC*” was added. Within the 3-Year Strategy Map it was agreed to remove the longer term goal of appointing a Centre and Catering Manager. A number of small changes were also included to update the 2012 original terms.

The Centre has once again been co-ordinating the **FoodShare** project (formerly Lunch on Us) which currently provides food for eligible families of schoolchildren at 3 local schools during the Easter, Summer and Christmas holiday periods when school meals are not available. With the help of £3000 from the Tesco Bags of Help grant and food sourced from Morrison's, St Catherine's Church Wakefield and Wakefield Community Awareness Programme the project successfully provided an estimated 4750 person-meals to some 150 eligible adults and children within 40 families.

Planning is currently taking place for the 2020 programme with funding being sought from Wakefield Council amongst others sources.

The Centre also co-ordinates the St Giles **Lunch with Us Project** originally launched in September 2015 which is now a well-established weekly event and has grown and developed year by year.

	Ave No. of meals served per week	Ave. No. of visitors per week	Total No. of meals served	Total No. of Visitors
Year 1 (mid Sept '15 – mid Sept '16)	56.46	31.60	2936	1643
Year 4 (mid Sept '18 – mid Sept '19)	139.18	74.02	7098	3775
Year 5 (mid Sept '19 – end Feb '20) 40% of year	133.32	73.68	2933	1621
Projection for 100% year	146.64	81.05	7332	4052

Barbara Sessford continues to lead the volunteers, which average from 9 to 10 people, to run the Wednesday weekly sessions. We are very fortunate and thankful to have such a dedicated team drawn from local churches.

The project continues to be supported by the regular supply of food items through established partnerships with Greggs in Pontefract and Lidl in Knottingley for which we are most grateful. The project has also received financial support throughout 2019 by the Tesco Bags of Help grant award.

The Centre received a £1000 grant from Wakefield Council which will pay for weekly deliveries from the FareShare warehouse in Barnsley. (FareShare Yorkshire delivers surplus food to almost 200 charities to feed vulnerable people within South and West Yorkshire). The plan is to use this food to supply a pilot **Food Pantry Club** focussed on Chequerfield. It is hoped that the Pantry will run on a weekly basis, with member families obtaining basic groceries for a low weekly subscription. Discussions are ongoing with local agencies to set this up, hopefully starting after Easter 2020.

Following the review of the 3-Year Marketing Strategy in 2018 the number of concert bookings increased from 8 in 2018 to 11 in 2019 and bookings in 2020 currently number 10. However, the total number of bookings fell slightly from 489 in 2018 to 475 in 2019 and the number of organisations fell from 35 to 32.

The following organisations stopped their regular bookings during 2019: -

- Pomfret Women's Institute
- Groundwork Wakefield "Works Better" Job Club

However, we are pleased to welcome AgeUK Wakefield District which commenced weekly bereavement meetings in January 2020.

Once again the Centre Committee wishes to thank and acknowledge the loyalty of the long term users including: -

- Amanda's Chair Exercise Group every Tuesday afternoon.
- Pontefract Art Club every Wednesday evening.
- Slimming World every Monday evening and Wednesday morning
- The Hospice Bereavement Counselling Coffee Mornings on the first Saturday of each month.
- Tiddlywinks
- The St Giles Whist Group every fortnight.
- Lunch with Us every Wednesday

- Pontefract Choral Society concerts during the seasons
- The National Careers Service C&K Work Club fortnightly on Wednesday afternoons
- Artzone Arts Café fortnightly on Friday afternoons
- Wakefield District Sight Aid every third Saturday in the month
- Citizens Advice every Wednesday morning

The church/Centre has also been used by the following organisations for concerts throughout the year: -

- Castleford Male Voice Choir
- Pontefract Choral Society – 4 concerts during the seasons
- West Yorkshire Savoyards Gilbert & Sullivan Society
- The Fairburn Singers
- Pontefract in Bloom - Big Band fundraising concert
- Sara-Lois Cunningham (Wells Cathedral) - fundraising concert
- St Giles Centre - Savannah Jazz Band – fundraising concert in aid of Dementia UK
- Rotary Club of Pontefract (West Yorkshire Police Band)

Other occasional users during the year have been: - Mothers Union Training Day, An Audience with Milly Johnson in aid of Tiny Ticklers charity, Organ/Silent Movie presentation, Hermitage Talk, Yorkshire Association of Change Ringers, WEA HOLA Spanish for Beginners Course, Mission committee Beetle Drive, Diocesan Synod meeting, Pontefract Lionesses (Santa's Grotto), Slimming World (Castleford)

The Centre and church continue to maintain close links with numerous community events in the town including the Civic Society Community Showcase event, Liquorice Festival, Christmas Lights Switch On, Visits to Pontefract organised by the Civic Society, Pontefract in Bloom and making the building available as a Pantomime booking office.

John Colvill, a founder member of the committee, stood down at the end of the year. John was instrumental in both the initial and further development of the Centre particularly regarding its marketing and promotion activities. Vivienne Smales, church administrator, will take on this work with Gavin Thorpe and Jonathan Harris taking on the updating of both the church and Centre websites with news and event items and linking with the Pontefract Community Facebook page and St Giles' Facebook, Twitter and Instagram accounts.

Once again thanks are extended to Ian, our Caretaker, who continues to do a first rate job in a pleasant and helpful manner and is very much appreciated by everyone using the church. Similarly, grateful thanks are extended to Carol our part-time Cleaner & Relief Caretaker who continues to do an excellent job.

Committee Membership: Canon June (Chair), Vivienne Smales (Secretary), David Leigh (Treasurer), David Belford, Bill Bradley, Ulric Murray, Barbara Sessford, Roger Sessfors, Joan Taylor and Tony Williams.

Bill Bradley

Please see the Appendix for Financial accounts.

ST MARY'S

The service pattern at St Mary's Church has changed this year; the Church still meets at 9.00 a.m. Sunday morning in the St Mary's Centre, Chequerfield. The alteration to the service pattern is as follows: Mass with hymns is held on the 1st and 3rd Sundays of the month, with Morning Worship with hymns on the 2nd and 4th Sundays, this service is led by a Lay Reader. Music is provided at the services by three volunteer Pianists - Kath, Angela and Geoff, and we are very grateful for their sterling work, though a fourth volunteer pianist would be welcome. On the days when there is no pianist available, music has been provided by the use of mobile phones and a speaker, which has proved to be a success and we are looking to purchase a similar 'blue tooth' system in the near future.

We have held two events during the year. In August we held a Coffee Morning where toys were available at pocket money prices of 20p, 30p, and 50p. The Friends of Pontefract Library also attended and provided a free book for every child who attended. In December we held a Christmas Fair, which raised over £600 for the church funds - many thanks to Fr Michael Taylor who acted as Auctioneer on the day.

Though we are a small congregation, just 15, we are not sat back on our laurels but are looking to the future and to be more engaged with the community at St Mary's Centre where we hope that, through personal contact, we will raise St Mary's profile in the Chequerfield area.

David Brooks
Chairman St Mary's Committee

SERVING TEAM

The serving team at St Giles' consists of Servers, Eucharistic Ministers, Intercessors and Lectors and they are an integral part of, and are essential to, the smooth running of the services. At St Giles we have a team of 7 adult Servers and 4 youngsters in training; 8 Eucharistic Ministers; 9 Intercessors; and 14 Lectors; all of whom carry out their duties in a devout and inspiring manner. I would personally like to offer a big thank you to all those who have volunteered to carry out these duties, for their dedication and the way in which they enrich the service with their words and actions.

David Brooks
Head Server

SOCIAL MEDIA

As part of the Church of England's Renewal and Reform Strategy all churches are encouraged to be on social media so that they can engage with their local communities online. Over the past 12 months a lot of work has been put into improving the Parish's presence on social media and the introduction of a social media policy to give the administrators guidance about how to run their social media page effectively. A photographic consent form has also been introduced to allow photography to take place at events and services in the Parish which includes Under 18s or vulnerable people.

All churches are encouraged to have a **Facebook** page as their primary social media platform. The Parish has three pages - a main Parish page, the 'St Giles Belfry' page and the 'Music at St

Giles Pontefract page'. The following is a breakdown of how the Facebook pages have performed over the last 12 months:

Page	Estimated Number of Page Likes	Estimated Average Post Reach per Week	Estimated Average Post Engagement Per Week
The Parish of St Giles with St Mary's, Pontefract	50	100	50
St Giles Belfry	10	50	30
Music at St Giles Pontefract	No data available		

The Facebook group; The Friends of St Giles and St Mary's, Pontefract; which was set up to allow both old and current members of both churches' congregations to keep with each other's news continues to grow and now has 179 members.

Thanks go to Adrian Garner and Dawn Brooks for their work in running the 'St Giles Belfry' page, James MacDonald for running the 'Music at St Giles Pontefract' page and Jill Clapham for her work in co-administrating the Facebook group.

Twitter is the micro-blogging site made famous by political figures and other celebrities where users can share photos and publish short posts about what they are doing. The Church of England encourages churches to use Twitter as this is the social media platform used most by local business and dignitaries. In July the Parish Twitter account became the Benefice Twitter account following the creation of The Benefice of Pontefract. The table below is a breakdown of how well it has performed over the last 12 months:

Period	Engagement Rate	Retweets	Likes
01/03/19-31/05/19	0.7%	9	40
01/06/19-31/08/19	0.8%	17	59
01/09/19-30/11/19	0.7%	13	61
01/12/19-29/02/20	0.7%	1	35

Thank you to Fr Mark for helping to provide information from All Saints' to share on the Twitter account.

Instagram

Instagram is the website which allows users to share photographs. The Church of England does encourage churches to use Instagram if they are able to. The St Giles Instagram account continues to grow with 148 followers and average of post reach of about 15 people. Thank you to Fr Rod for keeping the Instagram account updated.

A Church Near You is the Church of England's award-winning equivalent to Yellow Pages. Every church has a listing on the website and each church is encouraged to have someone who keeps the information about the church that they are responsible for up to date such as events and services that are taking place. Smaller churches who couldn't necessarily afford a website are allowed to use A Church Near You as their church's website.

In the past 12 months St Giles 'A Church Near You' page has been visited by 4424 people and St Mary's page has been visited by 2712 people. 70% of people who visited A Church Near You nationally are non-church goers and its role in the Church of England's Advent and Christmas

‘Follow the Star’ campaign saw a large increase in church attendances over Advent and Christmas across the country. Thanks go to Canon June for her work in increasing the focus on using A Church Near You.

Aims for 2020/21

Going forward over the next 12 months we’re going to try and achieve the following aims:

- to make the Parish Facebook page and Benefice Twitter account the one-stop online location for the latest news and events taking place in the Parish and Benefice
- to continue to work with groups in the Parish to share their activities on the social media pages
- to continue to use photography and to share more photos of our events and services on social media
- to continue to use A Church Near You to share services and events taking place in the Parish

Thanks also go to Richard Earnshaw and the Diocesan Digital Communications Team for their advice and support with writing the Social Media Policy.

Jonathan Harris

TIDDLYWINKS REPORT

Tiddlywinks is now in its fifteenth year and still going strong.

2019 has been busy and we have mostly been full all year but inevitably five of our children have gone on to the next stage in their development. At Christmas, following our church service, which Cannon June attended, we had a party and gave all the children books with a religious theme as well as chocolate goodies.

Over the past year, from subscriptions received, we have been able to make donations to church and The Children’s Society and present bibles to the leavers. We meet in church every Thursday in term time between 10.30am and 11.45am. It is also very gratifying to know that even when our children move on, some of the mums still meet up in friendship groups...friendships forged through tiddlywinks, another plus for our little group.

If you would like to know anything else about our group, please feel free to ask any of the team.

Sheila, Barbara, Elaine, Sandra and Jill.

INDEPENDENT EXAMINER'S REPORT

The Benefice of Pontefract: The Parish of St Giles with St Mary's Pontefract,

Receipts and Payments Account for the year ended 31 December 2019

I report on the accounts of the PCC for the year ended 31 December 2019 which are set out from page 28.

Respective responsibilities of trustees and examiner.

- The church's trustees are responsible for the preparation of the accounts.
- The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed

It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act)
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act: and
- to state whether particular matters have come to my attention.

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's statement:

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act and the Regulations have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: Mr John Ransome

Address: John Ransome Accountancy Services Ltd, 21 Front St, Pontefract WF8 1DA

ST GILES' PCC - FINANCIAL STATEMENT YEAR ENDING 31st DECEMBER 2019

RESTRICTED FUND DETAILS AT 31.12.2019:

Fund	£
Belfry	2176.33
Hardship	1084.56
Choir	1960.37
Flower	529.47
Junior Church	51.47
Missions	2552.24
Garden	-21.80
Sanctuary	700.91
MU Weds Coffee Fund	427.01
TOTAL	9460.56

ST. GILES' PCC

BALANCE SHEET @ 31st DECEMBER 2019

	Year End 2018	Year End 2019	
Yorkshire Bank	32846.70		13177.58
Yorkshire Building Society	11023.87	43870.57	13779.91
			26957.49
 Creditors		0	0
 Balance at Year End (31st Dec)		43870.57	26957.49
 Represented by:			
 ACCUMULATED FUND			
 Balance at 1 st January	34668.97		43870.57
St Giles' PCC Account Surplus / Deficit	9201.60		(16913.08)
 Balance at 31st December	43870.57		26957.49

Signed:

David Leigh, Treasurer, St Giles PCC

Signed:

Canon June Lawson, Chair, St. Giles PCC

Statement by Independent Examiner:

I certify that the above Balance Sheet and accompanying documentation with records, vouchers, receipts and other information produced are a true and accurate record.

Signed:

John Ransome (John Ransome Accountancy Services Limited)

DJL

January 2020

ST GILES' PCC - FINAL SUMMARY of RECEIPTS & PAYMENTS 2019

Income	Budget	Actual
Direct Giving		
SO, FWO & Cash - Gift Aided	33000	29201
FWO & Cash - Not Gift Aided	4000	3298
Gift Aid Tax Refund	11000	10869
VAT Refund	12000	13942
	60000	57310
Legacies / Donations		
Legacies & Donations	5000	19592
Contribution from St Giles' Centre	5000	5040
	10000	24632
Weddings / Funerals / Baptisms		
Fees	10000	6510
Collections	3000	3898
	13000	10408
Other Income		
Parish Magazine - Sales & Adverts	1000	1248
Printing	3000	2614
Refreshments	11000	11677
	15000	15539
Fundraising		
Plant Stall	1000	2510
Christmas Draw (Profit)	1000	1264
Other (Inc. Harvest Supper £427)	500	2500
	908	4682
St Mary's (S/Os & Parish Share)		
	5000	4635
Sundries	2500	2500
TOTAL INCOME	108000	119146
Expenditure	Budget	Actual
Buildings		
Insurance	4000	4436
Repairs & Renewals (Inc. Vicarage)	12500	25336
Utilities	16500	29772
Electricity	3500	3018
Gas	3500	4038
Water	1200	891
Phones & Internet	800	713
Administration		
Clergy Expenses	5000	1165
Vicarage Phone etc.	1000	996
Funeral Fees	5000	2713
Contribution to Caretaker's Wages	5500	6665
	25500	20199

Publishing				
Photocopier Rental & Printing	4000		3262	
Stationery	2000		1755	
	6000		5017	
Worship				
Organist	8000		8624	
Organ	3000		14250	
	11000		22873	
Mission				
Common Fund (G £49183, M £4277)	53460		53460	
Donations	2000		512	
	55460		53972	
Sundries				
Refreshments	1800		1964	
St Mary's S/Os	540		506	
FWO & GA Envelopes	200		Stationery	
Misc.	1000		2741	
	3540		5210	
TOTAL EXPENDITURE		118000		137044

	Budget to end 2019
RECEIPTS FROM ST MARY'S 2019	
2019 Parish Share Contribution	4000
Standing Orders & Misc. Payments	1000
TOTAL	5000
PAYMENTS FROM ST MARY'S 2019	
2019 Parish Share to LDBF	4000
St. Orders & Misc. Payments to St Mary's	1000
TOTAL	5000

	Budget	Actual
TOTAL ST GILES PCC RECEIPTS	108000	119145.51
TOTAL ST GILES PCC EXPENDITURE	118000	137044.49
SUM OF RECEIPTS AGAINST PAYMENTS 2019		-17898.98
Net Cash Transfers 2019		985.90

TOTAL CASH DEFICIT 2019

(Drawdown against Reserves)		16913.08
Current State of Accounts:		
Yorkshire Building Society	65925.43	
Yorkshire Bank 31st December 2019	115535.05 (£102313.22 invested)	
TOTAL CASH	181460.48	
Breakdown:		
Doreen Leach Legacy	144479.01	
Other Restricted Funds	9460.56	
External Repairs Fund	563.42	
PCC	26957.49	

Notes:

Income

- Gift Aid refund amounted to £10,868.91
- VAT Refund on the organ work was £11082
- The final payment to the External Repairs Fund was received (£17420). £16k of this money was paid to Paul Mendham (Retention & Work on Tower & Windows).
- £10k was transferred from the Centre account as agreed

Expenditure

- Parish Share for 2019 was £53460, a rise of 6.2% (£49183 St Giles, £4277 St Mary's). This has been paid in full.
- **Parish Share for 2020 is £54,972, an increase of 2.83% (£50574 St Giles, £4398 St Mary's)**
- The final payment on the organ work amounted to £12636

R&R items

	£
Decoration of Vicarage	(£680 paid by Canon June) 3,180
Church Lighting	665
Church Lighting	456
Tower beam end initial repairs	2,364
Scaffold Tower (50%)	534
Bell Tower beam main repairs	12,876

Sundry expenditure includes £575 on the Benefice buffet and £1585 on the Church Guide Booklet (950 copies)

Comments

The Cash deficit of £16913 is mainly down to the Bell Tower repairs which was not a 2019 budget item.

The predicted budget deficit of £10k was accurate and was off-set by the transfer of £10k from the Centre account.

DJL

31st December 2019

St Giles' Church Pontefract
Summary of St Giles' Centre Accounts 2019

<u>Income</u>	£	
Room Rentals	12,844	(£12,687 in 2018)
PCC Contribution to Cleaner & Caretaker's Wages	5,066	
PCC Contribution to Parish Administrator Wages	795	
Donations (Whist Group)	600	
Fund Raising (Pens / Concert)	238	
Tesco Bags of Help (Food Share) Award	3,000	
WMDC Grant (Fair Share)	1,000	
Leeds Christian CT Grant	400	
TUUT Grant (Food Share)	450	
TOTAL	£ 24,393	
<u>Expenditure</u>		
Part Time Cleaner & Caretaker	10,168	
Part Time Parish Administrator	1,590	
Contribution to Utilities	5,066	
Lift Maintenance	1,002	
Alamo Annual Maintenance Contract	334	
Scaffold Tower (50%)	534	
Kitchen / Cleaning Equipment	426	
Donation to Christmas Draw	250	
Misc. Expenses	312	
Food Share Grant	700	
Fair Share Subscription	140	
Transfer to Hardship Fund	500	
Transfer to PCC for use of organ & piano	250	
Transfer to PCC Account	10,000	
TOTAL	<u>£ 31,272</u>	
Trading Loss 2019	(£ 6,879)	
St Giles' Centre Bank Balance at 31st December 2019	£ 15,796.35	
Outstanding Invoices	£ 970.00	
TOTAL	<u>£16,766.35</u>	

Lunch with Us

Continues to be very well attended.

6919 meals were served in 2019, an average of 136 per week.

The venture had a turnover of £ 2,351 in 2019 and showed a small deficit of £57.

Cash donations on the day have fallen and over £ 500 has been transferred from the Hardship Fund to balance the books.

Lunch with Us had a positive bank balance of £ 1170.32 as at December 31st 2019.

A big thank you to all who contribute to this very worthwhile venture.

DJL

January 2019

St Giles' with St Mary's Missions Committee: Income and Expenditure January 2019- December 2019

INCOME

EXPENDITURE

Date	Details	Amount	Date	Details	Amount
From 2019	Brought forward	3069.09			
Jan-2019	Coffee	183.00	Mar-2019	Church Army	613.00
Feb-2019	Coffee	192.00	Mar-2019	Mission to Seafarers	613.00
Mar-2019	Donation bric-a-brac	30.00	Mar-2019	CMS	613.00
Mar-2019	Coffee	172.00	Mar-2019	Mara - Majengo Mapya	613.00
Apr-2019	Chocolate Tombola	116.00	Mar-2019	Bunda Girls' Sec. School, Mara	305.00
Apr-2019	Coffee	180.00	Mar-2019	Mugumu Safehouse (FGM)	305.00
May-2019	Coffee	204.00	Sep-2019	Prince of Wales Hospice	416.16
Jun-2019	Coffee	159.90	Dec-2019	Mara Flood Appeal	300
Jun-2019	Strawberry Day	506.00			
Jul-2019	Coffee	167.00			
Aug-2019	Coffee	174.00			
Sep-2019	Coffee (Prince of Wales Hospice)	138.41			
Sep-2019	Cake Stall (Prince of Wales Hospice)	126.00			
Sep-2019	MU Tombola	131.00			
Oct-2019	Coffee	192.00			
Oct-2019	Beetle Drive	75.00			
Nov-2019	Coffee	207.00			
Nov-2019	Missions Sunday Collection	59.00			
Dec-2019	Coffee	243.00			
Dec-2019	Interest	6.00			
				Balance carried forward	2552.24
	Total income	6330.40			
				Missions Lenten Appeal	
					A cheque for £223.61 was sent to TLM. This figure is not included in the Income and Expenditure Report.
					Income and Expenditure Statement verified by David Leigh 05 January 2020

2020 - PCC - RECEIPTS & PAYMENTS BUDGET

Income	Proposed 2020 Budget		Comments
<u>ST GILES'</u>	£	£	
Direct Giving			
FWO Gift Aid	11500		
FWO & Cash (Non Gift Aid)	4000		
Standing Orders	15000		
Cash Collections (GA)	4500		
VAT Refund	3000		
Gift Aid Tax Refund	10000		
		48000	
Legacies / Donations			
Legacies	3000		
Donations	2000		
Contribution from St Giles' Centre	4800		Utilities
Contribution from St Giles' Centre	9500		50% Wages
		19300	
Weddings / Funerals / Baptisms			
Fees	7500		
Collections	3500		
		11000	
Other Income			
Parish Magazine (Sales & Ads)	1000		
Printing	3000		
Refreshments	12000		
		16000	
Fundraising			
Christmas Draw (Profit)	1250		
Other	450		
		1700	
Sundries		2500	
SUBTOTAL		98500	
 <u>ST MARY'S</u>			
Common Fund Contribution	4400		
Standing Orders	1100	5500	
Drawdown from Reserves		10000	
TOTAL		114000	

Expenditure	Proposed 2020 Budget		Comments
<u>ST GILES'</u>			
Buildings			
Insurance	4000		
Repairs & Renewals	3000		
		7000	
Utilities			
Electricity	3500		Eon
Gas	3750		British Gas Lite
Water	1000		YW
Church Phones & Internet	750	9000	BT
Administration			
Clergy Expenses	2000		
Funeral Fees	3000		
Caretaker/Cleaner Wages	10400		
Parish Administrator Wages	8600		
		24000	
Publishing			
Photocopier Rental	1200		
Printing	2300		
Stationery	2000		
Magazines & Publications	500		
		6000	
Organist & Musicians			
Organist	7000		
Misc. (Inc. Tuning)	1000		
		8000	
Mission			
Common Fund**	50500		
Donations	500		
		51000	
Sundries			
Refreshments	2000		
FWO & GA Envelopes	200		
Misc.	1300		
		3500	
SUBTOTAL		108500	
<u>ST MARY'S</u>			
Common Fund Contribution	4400		
Standing Orders	1100	5500	
TOTAL		114000	

** 2020 Parish Share is £54972 (£50574 St Giles' & £4398 St Mary's) (+2.83%)

DJL

January 2020

PASTORAL SCHEME FOR PONTEFRACT

PASTORAL SCHEME

This Scheme is made by the Church Commissioners this 23rd day of May 2019 in pursuance of the Mission and Pastoral Measure 2011 ("the 2011 Measure"), the Right Reverend Nicholas, Bishop of Leeds, having consented thereto.

Termination of plurality

1. The plurality established for the benefice of All Saints, Pontefract and the benefice of Saint Giles, Pontefract (sometimes known as "Pontefract") by an Order made by the said Bishop in pursuance of the 2011 Measure on the 3rd day of March 2017 shall hereby be terminated.

Union of benefices

2. The benefice of All Saints, Pontefract and the benefice of Saint Giles, Pontefract (sometimes known as "Pontefract") in the diocese of Leeds shall be united to create a new benefice which shall be named "The Benefice of Pontefract", and the area of the new benefice shall comprise the parish of All Saints, Pontefract and the parish of Saint Giles, Pontefract (otherwise known as "Pontefract" which shall henceforth be known only as "Saint Giles, Pontefract"), which parishes shall continue distinct.

Archdeaconry and deanery

3. The new benefice and its constituent parishes shall belong to the archdeaconry of Pontefract and the deanery of Pontefract.

Designation of first incumbent

4. If immediately before this Scheme comes into operation the Reverend Canon June Margaret Lawson holds an ecclesiastical office in either of the benefices referred to in clause 1 hereof she shall be the first incumbent of the new benefice.

Assistant curates: consequential provision

5. (1) If immediately before this Scheme comes into operation the Reverend Charles Mark Watkins, or the Reverend Michael John Taylor, or the Reverend Wayne Phillips, or the Reverend Rodney Graham Walker hold the office of assistant curate (however described) in either of the benefices referred to in clause 2 hereof he or they shall, in consequence of the union of benefices effected by the Scheme hold that office subject to the same terms of service in the new benefice of Pontefract.

(2) If immediately before this Scheme comes into operation any other person holds the office of assistant curate (however described) in either of the benefices referred to in clause 2 hereof he, she or they shall as consequence of the union of benefices effected by the Scheme hold such office or offices subject to the same terms of service in the new benefice of Pontefract.

Place of residence

6. The parsonage house of the benefice of Saint Giles, Pontefract (sometimes known as "Pontefract") (known as 9, The Mount, Pontefract, WF8 1NE) shall be the place of residence of the incumbent of the new benefice.

Transfer of parsonage house

7. The parsonage house of the benefice of All Saints, Pontefract (known as Grenton, South Baileygate, Pontefract, WF8 2JL), together with the site and appurtenances thereof and the grounds usually occupied and enjoyed therewith, shall without any conveyance or other assurance be transferred to the Leeds Diocesan Board of Finance for diocesan purposes.

Patronage

8. The patronage of the new benefice shall be vested in the Bishop of Leeds in his corporate capacity.

Coming into operation of this Scheme

9. This Scheme shall come into operation upon the first day of the month following the date of it being made by the Church Commissioners.

In witness whereof the Church Commissioners have caused their Common Seal to be hereunto affixed.

SIGNED by the

Right Reverend Nicholas,

Bishop of Leeds.

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+Nicholas Leeds

Executed as a Deed by the affixing of the

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Common Seal of the Church

Commissioners in the presence of:-

AUTHENTICATING OFFICER

Mrs Andrew

