

Minutes of the Annual Parochial Church Meeting
held at St. Giles on Sunday 24th March 2019.

Meeting Chaired by: Canon June Lawson

Canon June welcomed all present.

Agenda

1. Meeting of parishioners to elect 4 churchwardens for 1 year.

Thanks were extended to, Barbara Sessford, Jill Clapham, Peter Lavine and Pam Mercer who were elected as churchwardens at the APCM in 2018 and wished to stand again. They were thanked for their commitment and hard work over the past year and Canon June expressed her delight that they had chosen to stand again.

All 4 wardens were approved and re-elected.

2. Annual Parochial Church Meeting (APCM)

2.1 Minutes of Annual Parochial Church Meeting 18th March 2018

Prior to submitting for approval there was an amendment to item 2.3 - Election of representatives to the PCC's - should read 'St Mary's representatives' not 'St Mary's PCC'. This should also be for a period of 3 years and not 2 years and the proposed representative was recorded as Paul Harris and should read Ann Harris and Frank Ward.

With the above amendments included the minutes were approved and accepted as an accurate record of the meeting.

2.2 Matters arising from the meeting

No items were discussed.

2.3 Election of representatives to the PCC's:

The following were proposed to be elected on to St Giles PCC for a period of 3 years:
Sonia Atkins: Proposed - Jean Brooks and Angela Sibbit
Joan Taylor: Proposed - David Brooks and Bill Bradley
David Belford: Proposed - Jill Clapham and Pam Mercer

Bill Bradley is to stand down from the PCC and his role as Vice Chair and was thanked for all his work over the many years he has been a member.

All proposals were approved and accepted.

2,4 Election of 4 Deanery representatives

There are no current vacancies until 2020 and all of the 4 representatives are happy to continue serving their present term of office.

2.5 Appointment of Sidespersons

Angela Sibbit is standing down from the role of sidesperson and Ian Knox was appointed to fill the vacancy. All present sidespersons were re-appointed and thanks were extended to everyone for their diligence and commitment not only on Sundays but throughout the year. *(To note from 2020, sidespeople will be appointed by the PCC and not at an APCM as per the new Church Representation Rules 2020).*

2.6 Financial report:Acceptance of:

a) St Giles' PCC Accounts for 2018

PCC accounts for 2018 presented by David Leigh, Treasurer

David was pleased to report that the yearend figures were as expected against budget.

The following points were highlighted:

- The income against the legacies was far in excess of budget due to the unexpected total amounts of both Doreen Leach's and Mr. and Mrs. Campbell's legacies which were substantially greater than expected.
- The work on the organ is now complete which was far more extensive than anticipated. The expense was met by a £10,000 grant from the Pilling Trust, a donation from Michael Phipps for an extra piece of work not originally expected but completed whilst work was ongoing on the organ, a VAT reimbursement and the remaining balance was taken from Doreen Leach's legacy. No further work other than routine maintenance will now be expected on the organ.
- Gift Aid is at an almost 100% efficient rate from free-will giving and yields an income of £3,000.
- The process of claiming cremation and funeral fees has changed in the diocese. The 2019 figure will reflect this change.

b) St Giles PCC Budget for 2019

- The Parish share has increased by 6% on last year. St Mary's have already paid their share in full. St Giles also intend to pay the share in full over 12 monthly installments throughout the year.
- Bill Bradley and Eileen Walters have been the largest contributors to fundraising income in previous years, Bill with the plant stall and Christmas draw and Eileen with her Bric a Brac sales. Eileen has chosen not to continue with the stall in 2019 and Bill intends to scale down his plant stall. Thanks were extended to both Bill and Eileen and the anticipated reduction in income is reflected in the budget.
- The deficit total budget of £10,000 set for 2019 is due to the increase in the Parish share, the increase in both the rates of pay for the caretaker and cleaner. It was recognised that the caretaker gives of his time above and beyond his paid hours and is a valuable asset to the church.

Thanks were extended to David for all his hard work as the Treasurer of the PCC. David thanked everyone who contributed their time and resources to the church and in particular Jonathan Harris working in the printing office for all his fantastic work completed diligently, efficiently and without complaint.

The 2018 accounts and budget for 2019 were approved and accepted.

The following accounts and reports were approved and accepted:

- b) St Mary's accounts for 2018 and Budget for 2019
- c) Mission Group Accounts for 2018
- d) St Giles' Centre Accounts for 2018

It was acknowledged that 'Lunch with Us' continues to be overwhelmingly successful and served over 7,000 meals in 2018 in addition to providing other services such as clothing, transport costs, sleeping bags and tents. Thanks were extended to all those involved in the work of all the groups.

2.7. Election of the Independent Examiner

John Ransome has acted as the examiner for the past 7 years and offers his services free of charge. John was thanked for carry out his role with great diligence and was re-elected for the year 2019. He and his wife will be invited to attend a lunch hosted by David Leigh as a thank you for his generosity.

2.8 Reports:

The following additional reports were submitted;

Electoral Roll Officer's Report 2018
Safeguarding report 2018
St Giles Fabric, Health and safety Committee Report 2018
Deanery Synod

St Giles' Centre Management Committee report 2018
St Mary's Church Report 2018
Missions Committee Report 2018
Baptism Visitors Report 2018
Tiddlywinks Group Report 2018
Junior Church Report 2018
Music/Choir Report 2018

A report by the Mothers Union 2018 and Bell Ringers 2018 has been omitted. There is still time for non-statutory reports to be submitted prior to submission to the diocese.

It was noted that there was a late submission to the Electoral Roll, so increasing the total to 145.

Thanks were extended to Donald Chessman for his work in providing refreshments to those attending the organ recitals on Friday's. His work is very much appreciated.

All the reports were accepted and it was acknowledged that they were a wonderful reflection of all the work and activities that keep the church alive and vibrant.

3. Vicar's remarks

Canon June stated that she and her husband felt very blessed to have come to Pontefract and take up her new role. She said it was a wonderful experience getting to know the church, the congregation and the community and that they had received a warm welcome.

She said that the major piece of work ahead will involve developing a parish vision which will reflect the overall strategic vision being developed in the diocese. All churches will be encouraged to not only adopt the diocesan vision but develop their own and more importantly a plan to carry it out. This will be a challenge for the PCC and all congregations in developing the vision not only for those present but also to make room for others to join and flourish in the life of the church.

Canon June informed the meeting that the proposal for the United Benefice is now available and displayed in all 3 churches. This proposal is key to becoming united in ministry and mission and providing a unified approach to the work of the Church of England in Pontefract. This will not remove the distinctive character of the churches, but will provide an opportunity to work together on joint projects as a team so increasing capacity and helping to support each other.

4. A.O.B.

The PCC will include the following items on the agenda at their next meeting:

- Consideration to be given to a bible to being available on the lectern to used by those reading during services and not from the printed service sheet as at present.
- Consideration to be given to a bible being visible and available in the church.

Thanks were also extended to all who attended the meeting and to those who agreed to take office. The meeting was concluded.

Following the meeting the members of the PCC elected the following committee members:

Vice Chairman – Tom Watson, Bill Bradley is to stand down

Treasurer – David Leigh, re-elected

Secretary – Angela Sibbit, re-elected